



## **FINANCE**

### **Accounts Payable**

- FI Minority Vendor Payments
- FI One Time Vendor Payment Report
- FI Payments by Vendor
- FI Vendor Actuals (Open/Cleared) by Exp/Rev all Doc Types
- FI/AP Check Register
- FI/AP Check Register SCEIS Recon
- Payment Register
- Sales & Use Tax Report

### **Accounts Receivable**

- AR Aging - Current Open Items
- AR Aging- Customer Open Item as of Selective date
- AR Aging by Customer
- AR Debt Collections Report
- AR Invoiced vs Collected Revenue
- AR Open Detail by Rev GL
- Gross VS Collected Revenue
- yBOBJ AR Open Detail by Rev GL

### **Audit Reports**

- Audit Reporting by Collective Number
- Query for Auditors\_No PO's
- Query for Auditors\_No Restrictions
- Query for Auditors\_PO Greater Than 2500
- Query for Auditors\_PO Less Than 2500



## **FINANCE** (Cont.)

### **Funds Management**

- Budget Transaction Report
- Est Rev vs Cash Rev - Restricted to Cash Flow Enhancement
- FI Vendor Invoices
- FM Budget vs Actual
- FM Document Count
- FM Document List
- FM Estimated Revenue
- Funds Management Expense Report
- Funds Management Revenue Report
- Open Encumbrance Report
- Open Encumbrance Report - by Function Area, Fund, Cost Cent
- Open Encumbrance Report\_Selection by Fiscal Year
- Personal Service Transfer Limits
- Statement of Changes in Fund Balances (MA)
- Statement of Changes in Fund Balances -by Period
- Stmt of Chgs in Fund Bal - by Period (W Case Svcs Cat) (MA)
- Stmt of Chgs in Fund Bal - by Period (W Vendor) (MA)
- Stmt of Chgs in Fund Balances (W Case Svcs cat) (MA)
- Travel Reports for Employees

### **General Ledger**

- \$Available Cash By Fund By Fiscal Year (W/O CPST Acts)
- \$Available Cash By Fund By Fiscal Year (With CPST Acts)
- \$Available Cash By Fund By Posting Period (W/O CPST Acts)
- \$Available Cash By Fund By Posting Period (With CPST Acts)
- Cash by Fund
- Cash by Fund -by Period
- Cash by Fund (held by STO - Excl. Undeposited & Petty Cash)
- Cash G/L Accounts by Fund
- Detail G/L Transaction Report
- FM/GL Financial Statement Summary Report
- Grant Cash by Fund
- Sales & Use Tax Report
- Sales/Use tax Payable Detail G/LTxn Rpt
- Summary G/L Transaction Report
- True Cash Prototype



## **FINANCE** (Cont.)

### **Grants Management**

- GM/FM Grant Budget Report
- GM/FM Grant Budget vs Commitments/Actuals
- Grant Budget Report
- Grant Budget vs Commitments/Actuals
- Grant Cash by Fund
- Grant Periodic Commitments Report
- Grant Periodic Expenditure and Commitments Report
- Grant Periodic Expenditure Report
- Grant Periodic Revenue vs Expenditure Report
- Incoming Grants Budget Report
- Incoming Grant Budget vs Commitments/Actuals
- Incoming Grant Periodic Commitments Report
- Incoming Grant Periodic Expenditure Report
- Incoming Schedule of Federal Financial Assistance
- Schedule of Expenditures of Federal Awards (SEFA)

### **Program Cost Allocation**

- DSS PCA Cost Allocation
- HHS PCA Cost Allocation

### **Travel Report**

- Travel Reports for Employees

### **Treasury Reports**

- BOR II Reporting \_ EDI register
- Contingent Payment Register by Account Assignment
- Payment Register
- STO - Contingent Control Sheet
- STO Treasury - Contingent Check Receipt Voucher (TCA050ND)



## **FINANCE** *(Cont.)*

### **Year End Reports**

- Asset History Sheet
- Yearend Rpt - Inter Government Rec/Pay
- Yearend Rptg - Accounts Receivable
- Yearend Rptg - AR (Contributions)
- Yearend Rptg - AR (Misc Rev) with Customer
- Yearend Rptg - AR (Refunds)
- Yearend Rptg - Cash & Investments
- Yearend Rptg - Inter-Agency Prior Year Payables with Vendor
- Yearend Rptg - Inventory
- Yearend Rptg - Litigation Expense
- Yearend Rptg - Operating Lease Expense w/Vendor
- Yearend Rptg - Operating Lease Expenses
- Yearend Rptg - Prior Year Payables with Vendor

### **FI Minority Reports**

- FI Minority Vendor Payments
- FI Vendor Actuals (Open/Cleared) by Exp/Rev all Doc Types
- Minority Term Contracts & PO's



## **MATERIALS MANAGEMENT**

### **Procurement Reports**

- Agency Award Distribution
- Award Items by Commodity
- Backorders
- Current Contracts
- Minority Term Contracts & PO's
- Open Encumbrance Report
- Open Encumbrance Report - by Function Area, Fund, Cost Cent
- Procurement Contracts

### **MM Minority Reports**

- FI Minority Vendor Payments
- Minority Term Contracts & PO's

### **Requisitioning and Solicitation**

- Bid Invitations - Bids – Contract
- Bid Invitation by Processing Status
- Bid Invitations by Type
- Bids by Bid Invitations
- Bids of \$1 Million or More
- Pending Sourced Requisitions
- Pending Sourced Requisitions with Plant
- Pending Unsourced Requisitions
- Procurement Processing Time
- Procurement Processing Time for MMO
- Shopping Cart - Line Item
- Shopping Cart to Invoice Activity

### **Sales and Distribution**

- S&D Detail Billing Document Report
- S&D Sales Report by Month



## HUMAN RESOURCES

### HR Personnel Administration

- RH022.2 Class and Comp Report - Salary by Agency (SPECIAL)
- RH022.3 Class and Comp Report - Supervisors by Agency (SPEC)
- RH032 Salary Adjustment Audit Report
- RH035 - Separation from State Govt
- RH035 - Turnover by Reason
- RH035 - Turnover Data Report
- RH035 - Turnover Data Report Rpt 2
- RH035 - Turnover Data Report Summary Level
- RH037 - Average Age of New Hires
- RH038\_Bonus\_Payout\_Reports
- RH039A Workforce Planning Data
- RH039B\_Employee Report by Sex & Race Within Agency & Band:
- RH039C\_Employee Counts and % by Sex, Race w/n Agency:
- RH039D\_Length of State Service by Gender (Pin)
- RH039E\_Employee Counts and % by Sex, Race w Avg St Service
- RH039F\_Employee Demographics and Position Information
- RH039G\_Employees with Selected Years State Service
- RH039H\_Employees in Trial or Probationary Status
- RH039I\_Employee Personal Data
- RH039J Employee Address and Communication Report
- RH039K\_Employee Planned Working Time
- RH039L - Employee Bank Details
- RH039M - Employee Objects on Loan
- RH039N Employees I-9 Information
- RH039O - Employee Non Resident Alien
- RH039P - Employee Grievance Report
- RH039Q\_Employee Work Communications
- RH039R\_External Employment
- RH039S - Certification and Licensing
- RH039T\_Employee Tax Withholding
- RH040 - Rehired Retirees Summary
- RH040 - TERI and Retiree Employee Listing
- RH040 - TERI by Pay Band
- RH040 - TERI Employees - Summary by Occ Categories
- RH042\_SALARY\_SUPPLEMENT\_REPORT
- RH046 - Census Data (EEO)
- RH047 Fair Market Housing Value
- RH048 - Document Distribution Report



## **HUMAN RESOURCES** (Cont.)

### **HR Personnel Administration** (Cont.)

- RH074 - Employee History Report
- RH080 - Detailed New Hire Report
- RH081 - Detailed Separation Report

### **HR:Dual Employment Reports**

- RH025.Dual Employment Report

### **HR:EPMS Reports**

- RH036\_EPMS\_Report

### **HR:Funding Approver – General**

- RH010.1A - FTE Totals by State, Federal, Other
- RH010.1B - FTE Totals by Classified/Unclassified
- RH010.2\_Flexible Position Totals by Employee Group
- RH041\_Vacancy Position Report

### **HR:Organizational Management**

- RH010.1A - FTE Totals by State, Federal, Other
- RH010.1B - FTE Totals by Classified/Unclassified
- RH010.2\_Flexible Position Totals by Employee Group
- RH022\_Class and Comp Report - Statewide Positions and Funds
- RH026\_Telecommuting Report
- RH039A.a Position Address
- RH039A.b Org Unit Address
- RH039A.c Supervisory Positions
- RH039U Position OM Indicators
- RH039V Position Additional Attributes
- RH039W Position Time Indicators
- RH039X Position Action Reason
- RH039Y Position Work Hours
- RH039Z Position Agency Internal Data
- RH041\_Vacancy Position Report
- RH072 Position Report with Custom Emp-Pos Attributes
- RH075\_Position History Report
- RH086 - Position Funding Report (1018)



## **HUMAN RESOURCES** *(Cont.)*

### **HR:Payroll Reports**

- RH024A Workers Comp Report (with MD WC Code)
- RH025.Dual Employment Report
- RH044.3 Classified Salaries of \$30,000 or less
- RH044.4 Unclassified Salaries of \$30,000 or less
- RH044.6 Unclass/classified Salaries b/w \$30,001 to \$49,999
- RH044.7 Salaries of \$50,000 or more
- RH044.8 Salaries of \$50K or more by Calendar Month/Year
- RH044.9 Actual Earnings by Position Title
- RH064 Average Salary and Service Details